

# Layoff Benefits Summary

## Unemployment Benefits Frequently Asked Questions

- Q. Who should file an unemployment claim?
- A. Salaried faculty/staff (Class 1), hourly casual (Class 4), part-time lecturers (Class 7), coadjutant casual employees (Class 8).
- Q. I'm going to be laid off next week. Can I file an unemployment claim now?
- A. No, claims filed before separation from employment are not valid; you must wait until you are unemployed.
- Q. How do I file a claim?
- A. Contact a Telephone Reemployment Call Center: Northern NJ: 201-601-4100; Central NJ: 732-761-2020; Southern NJ: 856-507-2340 or file online at <http://www.njuifile.net>.
- Q. How long does it take to get my first check?
- A. Generally, if you are entitled to a benefit check, it will be mailed out the next business day after you file your benefits claim through the telephone call center or the Internet.

## Continuation of Health Insurance through COBRA

Benefits will terminate according to the chart on the back of this information sheet.

Employees and eligible dependents enrolled in the State Health Benefits Program at the time of your layoff may continue coverage through COBRA for up to 18 months.

### [COBRA Rates](#)

### [COBRA FAQ's](#)

University Human Resources will mail the COBRA application and instructions to your home address. If you do not receive a COBRA packet, please call 848-932-3990.

### Helpful Web Links:

[Layoff Information for Affected Employees](#)

[Termination of Employment](#)

### Questions:

University Human Resources Benefits Specialist  
848-932-3990  
[benefits@hr.rutgers.edu](mailto:benefits@hr.rutgers.edu)

<b>Timetable for Termination in the NJ State Health Benefits Program</b>		
Date of Termination	Date Forms Must be Received at the Division of Pensions and Benefits	Date Coverage Ends
January 6 -February 5	February 5	March 1
February 6 -March 5	March 5	April 1
March 6 -April 5	April 5	May 1
April 6 -May 5	May 5	June 1
May 6 -June 5	June 5	July 1
June 6 -July 5	July 5	August 1
July 6 -August 5	August 5	September 1
August 6 -September 5	September 5	October 1
September 6 -October 5	October 5	November 1
October 6 -November 5	November 5	December 1
November 6 -December 5	December 5	January 1
December 6 -January 5	January 5	February 1